Ministry of Investments, Trade and Industry
State Department for Industry
REPUBLIC OF KENYA

MINUTES OF THE PRE-TENDER SITE VISIT MEETING HELD ON 9TH OCTOBER,2026 TENDER NO. MITI/SDI/014/2026-2027 TENDER FOR SUPPLY, DELIVERY, INSTALLATION, COMMISSIONING, TESTING, TRAINING AND TWO-YEAR TECHNICAL SUPPORT FOR MERU COUNTY AGGREGATION INDUSTRIAL PARKS (CAIPS) BANANA PROCESSING EQUIPMENT

Min. No 1. Introduction and Opening Remarks.

The site visit commenced at 10am and was facilitated by official from the State Department for Industry and KIRDI. The attendees were informed that the visit would provide an opportunity to observe the site conditions and seek clarification in accordance with the tender documents and the applicable law.

Min. No 2. Purpose of the site visit

The objectives of the site visit were:

- Familiarize the prospective bidders with project location and the existing conditions.
- Enables bidders to understand the scope and the nature of the proposed works,
- Identify any physical constrains that may hinder the implementation of the project.
- Highlight site accessibility, storage areas, utilities and other relevant facilities
- Allow prospective tenders to identify issues requiring clarification before submission of their tenders.

Min. No 2. Scope of work

Bidders were briefed on the general scope of the proposed works and the equipment specifications as outlined in the tender documents. The prospective tenderers were advised to carefully read and review the tender documents, Scope of works, Equipment specifications and all the applicable requirements when preparing their tenders.

The committee further advised the tenderers on the following:

- Supply and installation of suitable barrier between the edible oil and animal feeds section of the plant.
- Supply, installation, testing, inspection and certification of suitable and adequate firefighting equipment at various points of the plant.
- Supply and installation of proper floor drainage that meet a food processing plant requirement.
- Supply and installation of suitable and adequate hand-wash facilities within the plant.
- Supply and installation of PVC Strip Curtains (Clear & Anti-insect) on open doorways of the plant as per requirement of a processing plant.

Min. No 3. Site Inspection and Observations

The team conducted a physical inspection of the site and the following observations were made:

- **Electricity-**Three-phase electricity was available and connected up to the industrial p
  Borehole water was available on site done by Meru County Government.
  r-The need to have the internet connected will be done before the
  operationalization of the Project.
- **Access road** -The site is accessible but in poor condition from the CAIP to the main
  tarmac road that require tarmacking.
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Min. No 4. Key Issues requiring follow up

SDI to promptly issue an addendum addressing the above clarifications sought by prospective bidders.

Min. No 5. Conclusion

The pre-tender site visit provided an opportunity to prospective tenderers to familiarize themselves with the site, observe the existing conditions and identify issues relating to the site that would assist in the preparation of their tender.